

**Government of Nepal**  
**Ministry of Women, Children and Social Welfare**

**Notice to Embassies/Diplomatic Missions/Adoption Agencies and Adoptive Parents**

This Ministry would like to inform that inter-country adoption process of Nepali children for alien pursuant to “**Terms and Conditions and Process for Granting Approval for Adoption of Nepali Child by an Alien - 2065 (2008)**” is open from January 2009. The sample application forms and other requirements are posted on the Ministry's website: [www.mowcsw.gov.np](http://www.mowcsw.gov.np)

All respective Embassies/Diplomatic Missions/Adoption Agencies are requested to take notes of the followings:

1. Applications of the adoptive parent/s will be processed on "First come, first served" basis, but, for the first time, not exceeding more than 10 (ten) received from each Embassy, Mission or enlisted Agency for the year 2009.
2. Subject to the number of available adoptive children in the Orphanage/Children's Homes, Ministry may invite next applications.
3. Applications of those parent/s who are asking to adopt children with special needs will be put in the fast track. Applications demanding this category of children will not be counted as stipulated in Number 1 above.
4. Applications received in this Ministry will be processed depending on the demand of adoptive parent/s seeking for older children. First priority will be given to parent/s who are willing to adopt the children of more than 10 years old, second priority to 5-10 years old, and last priority to 0-5 years old.
5. It is required that all applications should be attached with the proof of bank transfer of an advance payment (non-refundable) of US\$ 300 (three hundred) - 10% of the charges payable to Government of Nepal Ministry of Women, Children and Social Welfare in the following account:

Name of the Bank: Nepal Rastra Bank

Code No. 27-35-12

Bank Account No. KA 1-1-150

Revenue Head 1-1-05-99

Adoptive parents will be asked to make remaining payments after the final decisions.

6. Direct contacts of adoptive parent/s, Missions and Adoption Agencies to any Organization, Orphanage or Children's Home for the child-parent/s matching purposes are strictly prohibited.
7. Before processing to any application coming through enlisted Adoption Agency, Ministry may ask the Agency to comply with MOU signed between the Agency and Central Child Welfare Board, Nepal Children's Organization and/or other Children's Homes.

Thank You.

1st January, 2009

<http://www.mowcsw.gov.np/>